



City of Long Beach Employment Opportunity

CHIEF CONSTRUCTION INSPECTOR

Job Number: K08NN-18

SALARY: \$3,359.44 - \$4,576.08 Biweekly

OPENING DATE: 07/20/18

CLOSING DATE: 08/17/18 04:30 PM

DESCRIPTION:



Accepting online applications beginning July 20, 2018 through 4:30 p.m., August 17, 2018. Apply online 24 hours a day.

Current vacancies are in the Public Works and Water Department. Harbor Department also uses this classification.

EXAMPLES OF DUTIES: Under direction, supervises the engineering construction inspection activities of the City's public works, harbor or water/wastewater programs; plans, organizes, and assigns, and reviews the work of Principal Construction Inspectors and Construction Inspectors and assists with problems arising during construction; inspects and approves, according to plans, specifications and contracts all materials and construction work of the City's public works, harbor, or water/wastewater programs; notifies the Project Engineer of any deviation from the plans, specifications or contracts as awarded; assists in drafting specifications for public works projects and performs constructability reviews; assists in settling disputes arising between contractors and the City during the performance of the contracts and handles public complaints; assists with the preparation of project budgets; ensures proper documentation and maintenance of such records as may be required by City policy and funding agencies; may act on behalf of the Division Manager during his/her absence; formulates change orders; expedites construction work by means consistent with the contract and with sound construction practices; provides information to contractors, the general public, and coordinates work with other City departments; and performs other related duties as required.

REQUIREMENTS TO FILE:

- Nine (9) or more years of paid, full-time equivalent experience supervising the construction of and/or performing the inspection of major public works, harbor and/or water/wastewater projects. Experience must include one or more years in a position that requires the supervision of others in the construction and/or inspection of public works, harbor, and/or water/wastewater projects of a complex nature.

Bachelor's degree from an accredited four-year college or university with a major in Civil Engineering (**proof required**)* may be substituted for the required experience up to 4 years.

Additional Requirements to File include:

- Ability to effectively communicate both orally and in writing;
- Willingness to work weekends, holidays, and irregular hours as necessary;

- Knowledge of personal computer operations including spreadsheets, word processing, construction management and scheduling and project management software.

A valid driver license and a current DMV driving record must be submitted to the hiring department at time of selection.

DESIRABLE QUALIFICATIONS: California registration as a professional Civil Engineer; Registration as an ICC certified Deputy Inspector with the City of Long Beach in the fields of pile driving, reinforced concrete, prestressed concrete, masonry, structural steel and welding; experience in pile driving, mass concrete and commercial building construction; knowledge of Geographic Information Systems (GIS).

For the Harbor Department, wharf, railroad and terminal construction experience; familiarity with reviewing construction project schedules.

For the Water Department, certification as a Cross Connection Control Specialist issued by the American Water Works Association; Collection System Maintenance certification issued by the California Water Environment Association; Water Distribution and/or Water Treatment certification issued by the State Water Resources Control Board are highly desirable.

***Required documents, such as transcripts or degree, must be uploaded to the application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Degree must indicate the field of study and transcripts must indicate field of study and degree conferred date. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.**

SELECTION PROCEDURE: EXAMINATION WEIGHTS:

Application Packet.....	Qualifying
Writing Skills Exercise.....	Qualifying
Appraisal Interview.....	Qualifying

A minimum rating of 70 must be attained in each part of the examination in order to be placed on the eligible list. Applicants receiving Veteran's Credit will be placed on the eligible list first and then in the order in which applications were filed.

The Writing Skills Exercise is tentatively scheduled for September 12, 2018 and the Appraisal Interview is tentatively scheduled for week of September 24, 2018. If you do not receive notification by August 30, 2018, please contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer, or Tagalog) are desirable for some positions interacting with the public.



This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.
An Equal Opportunity Employer.

J.O.B. K08NN-18
7/18/2018

SV:CCI

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/longbeach>

Position #K08NN-18
CHIEF CONSTRUCTION INSPECTOR
SV

Civil Service Department
333 W. Ocean Blvd., 7th Floor
Long Beach, CA 90802
(562) 570-6202

civilservice@longbeach.gov

CHIEF CONSTRUCTION INSPECTOR Supplemental Questionnaire

- * 1. **INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about the qualifications of applicants for this position. The questions will serve as the basis for qualifying candidates on the eligible list. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. **Resumes will not be considered as part of the Civil Service application process and may not be substituted in lieu of the completed application or supplemental questions.** Do you understand the above information?
- ☐ Yes ☐ No
- * 2. **REQUIREMENTS TO FILE** Please indicate how you meet the requirements to file for Chief Construction Inspector.
- ☐ Option A: I have nine (9) or more years of paid, full-time equivalent experience supervising the construction of and/or performing the inspection of major public works, harbor and/or water/wastewater projects. Experience must include one or more years in a position that requires the supervision of others in the construction and/or inspection of public works, harbor, and/or water/wastewater projects of a complex nature.
- ☐ Option B: I have a Bachelor's degree from an accredited four-year college or university with a major in Civil Engineering (proof required)* to substitute for the required experience up to 4 years AND have five (5) years paid, full-time equivalent experience supervising the construction of and/or performing the inspection of major public works, harbor and/or water/wastewater projects. Experience must include one or more years in a position that requires the supervision of others in the construction and/or inspection of public works, harbor, and/or water/wastewater projects of a complex nature.
- ☐ I do not have any of the options listed above. Selecting this option will disqualify me for the position.
- * 3. **QUALIFYING EXPERIENCE:** If you selected Option A from question #2, briefly describe the nine (9) or more years of paid, full-time equivalent experience supervising the construction of and/or performing the inspection of major public works, harbor and/or water/wastewater projects. Experience must include one or more years in a position that requires the supervision of others in the construction and/or inspection of public works, harbor, and/or water/wastewater projects of a complex nature. Include the following: 1) Name of Employer (s); 2) Job Title; 3) Job Duties; 4) Specific dates of employment; 5) Hours per week. If you selected Option B, type N/A and please skip to the next question.
- * 4. If you selected Option B from question #2, briefly describe the five or more years of paid, full-time equivalent experience supervising the construction of and/or performing the inspection of major public works, harbor and/or water/wastewater projects. Experience must include one or more years in a position that requires the supervision of others in the construction and/or inspection of public works, harbor, and/or water/wastewater projects of a complex nature. Include the following: 1) Name of Employer (s); 2) Job Title; 3) Job Duties; 4) Specific dates of employment; 5) Hours per week. If you selected Option A, type N/A and please answer question #3.
- * 5. Do you have the ability to effectively communicate both orally and in writing?
- ☐ Yes ☐ No
- * 6. Are you willing to work weekends, holidays, and irregular hours as necessary?

☐ Yes ☐ No

- * 7. Do you have knowledge of personal computer operations including spreadsheets, word processing, construction management and scheduling and project management software?
- ☐ Yes ☐ No
- * 8. A valid driver license and a current DMV driving record must be submitted to the hiring department at time of selection. Do you understand the information above?
- ☐ Yes ☐ No
- * 9. **DESIRABLE QUALIFICATIONS:** Check below if you have the following desirable qualifications. You may select more than one qualification. If you do not have any of these desirable qualifications, choose None of the Above (selecting this option does not disqualify you from the exam process).
- ☐ I have a California registration as a professional Civil Engineer.
- ☐ I have a registration as an ICC certified Deputy Inspector with the City of Long Beach in the fields of pile driving, reinforced concrete, prestressed concrete, masonry, structural steel and welding.
- ☐ I have experience in pile driving, mass concrete and commercial building construction.
- ☐ I have knowledge of Geographic Information Systems (GIS).
- ☐ None of the above. Selecting this option would not disqualify you from the position.
- * 10. For the Harbor Department, wharf, railroad and terminal construction experience are desirable. Do you have experience in these areas? Choose from the options below; you may choose more than one option. If you do not have these experiences, choose N/A. Selecting this option will not disqualify you from this position.
- ☐ I have wharf experience.
- ☐ I have railroad experience.
- ☐ I have terminal construction experience.
- ☐ N/A. Selecting this option will not disqualify you from this position.
- * 11. In the Harbor Department, familiarity with reviewing construction project schedules are desirable. Do you have familiarity with reviewing construction project schedules?
- ☐ Yes
- ☐ No. Selecting this option will not disqualify you from this position.
- * 12. For the Water Department, the following certifications below are desirable. Check if you have any of the certifications listed below; you may check more than one. If you do not have any of these certifications below, please choose N/A. Selecting this option will not disqualify you from this position.
- ☐ Certification as a Cross Connection Control Specialist issued by the American Water Works Association
- ☐ Collection System Maintenance certification issued by the California Water Environment Association
- ☐ Water Distribution certification issued by the State Water Resources Control Board
- ☐ Water Treatment certification issued by the State Water Resources Control Board
- ☐ N/A. Selecting this option will not disqualify you from this position.
- * 13. **GENERAL QUESTIONS** Are you claiming Veteran's Preference? Note: If you answer "YES", a copy of your DD-214 Member 4 Form (or other appropriate documentation) must be attached with your application at time of filing.
- ☐ Yes ☐ No
- * 14. **I understand that proof of required documents must be submitted as attachments at the time of filing online.** I also understand that failure to submit all required documents at time of filing will result in the application being considered incomplete. Proofs may include the following below: • Transcripts and/or diploma (must include conferred date, field of study and candidate's name or other identifying characteristics) • DD 214 Member 4 Form or other appropriate documentation, if claiming Veteran's Preference. **Do you understand the information listed above?**
- ☐ Yes ☐ No

- * 15. Please note that candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.

For information on evaluation services: [Education Evaluation Services](#)

Do you understand the information stated above?

☐ Yes ☐ No

- * 16. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may cancel any terms, conditions, or privileges of employment. Do you understand the information above?

☐ Yes ☐ No

* Required Question